

Name _____ CUID _____ Class _____

Degree Program (circle one) DVM Dual Degree DVM/Ph.D.

Semester (circle one & specify year) Spring 20____ Summer 20____ Fall 20____

Special Project or Research Project Course Proposal

1. Please indicate which course you are proposing

- _____ VTMED 6_98, Special Project in Veterinary Medicine
- _____ VTMED 6_99, Research Opportunity in Veterinary Medicine

2. Proposed Course Set Designation

- Set I: Associated with *The Animal Body* (Aligned) _____
- Set II: Associated with *Cell Biology & Genetics* _____
- Set III: Associated with *Function & Dysfunction* _____
- Set IV: Associated with *Host, Agent, & Defense* _____
- Set V: Associated with *Animal Health & Disease* _____
- Set VIA: Associated with *Applied Clinical Rotations* _____
- Set VII: Associated with *Animals, Veterinarians, & Society* _____

3. Name of participating faculty member

Print Name _____ Signature _____

4. Grade Option (circle one) Letter S/U

5. Course Format and Duration (Please specify total number of weeks, lecture hours, and laboratory hours, discussion hours or other hours; *Please see credit hour guidelines on the reverse side*)

6. Proposed number of academic credits (1 - 4 credits) _____

7. Provide a short summary of proposed course (Please include a justification for proposed academic credits and a description of how the project will be assessed)

FOR OFFICE USE ONLY

Approval _____

Date _____

DVM Course Credit Hour Guidelines

Guidelines for determining credit hours for DVM courses, special projects and clinical experiences in the College of Veterinary Medicine were reviewed by the Curriculum Committee on March 4, 2009. Based on SUNY policies adopted in the 1970s, 4 hours of student effort in or outside of class generally equals 1/14 credit. One hour is considered to be 50 minutes of contact time and a 10 minute break. Course credit hours are assigned in 0.5 credit increments.

Lecture: 50 minutes = 1/14 credit (50 minutes of lecture per week for 1 semester = 1 credit; assumes 3 hours preparation time per lecture).

Laboratory or discussion session which requires outside preparation and is offered as part of a course: 100 minutes = 1/14 credit (100 minutes laboratory per week for 1 semester = 1 credit).

Laboratory which requires little or no outside preparation and is offered as part of a course: 150 minutes = 1/14 credit (150 minutes laboratory per week for 1 semester = 1 credit).

Clinical rotation: 1 week (5-7 days) equals 1 credit.

Independent study or research project: 1 week of full-time work @45 hours per week =1 credit

Tutorial- or problem-based course: For problem-based foundation courses, 1 week of instruction equals 1 credit. (This is based on an expectation that the time required of students for tutorial sessions, laboratories, lectures and independent studying amounts to about 45 hours of work per week for the course).

**Maximum of 4 credits allowed per semester.
Maximum of 15 credits total can count toward the 37
required distribution credits.**