Special Project or Research Project Course Proposal

1. Please indicate which course you are proposing
   _____ VTMED 6_98, Special Project in Veterinary Medicine
   _____ VTMED 6_99, Research Opportunity in Veterinary Medicine

2. Proposed Course Set Designation
   Set I: Associated with The Animal Body (Aligned)
   Set II: Associated with Cell Biology & Genetics
   Set III: Associated with Function & Dysfunction
   Set IV: Associated with Host, Agent, & Defense
   Set V: Associated with Animal Health & Disease
   Set VIA: Associated with Applied Clinical Rotations
   Set VII: Associated with Animals, Veterinarians, & Society

3. Name of participating faculty member
   Print Name __________________________ Signature __________________________

4. Grade Option (circle one) Letter S/U

5. Course Format and Duration (Please specify total number of weeks, lecture hours, and laboratory hours, discussion hours or other hours: Please see credit hour guidelines on the reverse side)

6. Proposed number of academic credits (1 - 4 credits) __________________________

7. Provide a short summary of proposed course (Please include a justification for proposed academic credits and a description of how the project will be assessed)

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Approval __________________________ Date __________________________
DVM Course Credit Hour Guidelines

Guidelines for determining credit hours for DVM courses, special projects and clinical experiences in the College of Veterinary Medicine were reviewed by the Curriculum Committee on March 4, 2009. Based on SUNY policies adopted in the 1970s, 4 hours of student effort in or outside of class generally equals 1/14 credit. One hour is considered to be 50 minutes of contact time and a 10 minute break. Course credit hours are assigned in 0.5 credit increments.

Lecture: 50 minutes = 1/14 credit (50 minutes of lecture per week for 1 semester = 1 credit; assumes 3 hours preparation time per lecture).

Laboratory or discussion session which requires outside preparation and is offered as part of a course: 100 minutes = 1/14 credit (100 minutes laboratory per week for 1 semester = 1 credit).

Laboratory which requires little or no outside preparation and is offered as part of a course: 150 minutes = 1/14 credit (150 minutes laboratory per week for 1 semester = 1 credit).

Clinical rotation: 1 week (5-7 days) equals 1 credit.

Independent study or research project: 1 week of full-time work @ 45 hours per week = 1 credit

Tutorial- or problem-based course: For problem-based foundation courses, 1 week of instruction equals 1 credit. (This is based on an expectation that the time required of students for tutorial sessions, laboratories, lectures and independent studying amounts to about 45 hours of work per week for the course).

Maximum of 4 credits allowed per semester.
Maximum of 15 credits total can count toward the 37 required distribution credits.