



Cornell University
College of Veterinary Medicine

COPYING AND RECORDING POLICY

In accordance with Cornell University policy, students may not replicate, reproduce, copy, transfer, or distribute material from lectures, laboratories, or clinical rotations without the express prior permission of the instructor. This includes, but is not limited to, making audio, video, or still-image recordings. Students who have the express consent of an instructor to record a class must make their own arrangements to make recordings.

Those students who request that any session be recorded, either electronically or via traditional note-taking, because of disability or unavoidable absence should contact Student Services to make arrangements. In cases of ongoing need, Student Services will make arrangements with the instructors and obtain course-wide approval.

The use of recordings and other derivative materials, including class notes, is restricted to personal use.

At the discretion of the instructor and course leader, violations of this policy may be referred to the College of Veterinary Medicine Honor Board.

This policy shall be communicated to the Faculty and Students at the start of each academic year.

Rationale:

1. Faculty members have rights to privacy within their lectures and have the reasonable expectation that their knowledge is shared only with those students who are members of their classes.
2. There is a longstanding tradition that members of the university own the copyright to their academic and creative efforts regardless of medium.
3. Respect for intellectual property is essential in an academic community.
4. Copyright ownership is defined by federal law and university policy is structured within this context.
5. Reproducing, displaying, or distributing copyrighted material without permission infringes on the copyright holder's rights and is a violation of federal law, the Campus Code of Conduct, the Code of Academic Integrity and the Policy on Responsible Use of Electronic Communications.

1. Cornell Univ. Code of Academic Integrity

<http://theuniversityfaculty.cornell.edu/handbook/APPENDIX7.pdf>.

2. Cornell Univ. Copyright Policy

http://www.policy.cornell.edu/cm_images/uploads/pol/Copyright.html

It should also be noted that there is currently a revised draft Copyright Policy - Draft Document, Intellectual Property Committee, On-Line Forum Current Topics, available at:

<http://theuniversityfaculty.cornell.edu/forums/pdfs/CopyrightReportRev.pdf>

3. IT Policy Office: Rights and Responsibilities available at:

<http://www.cit.cornell.edu/policy/responsible-use/illegal.html>